

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Scrutiny Committee – 12 October 2017

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for information
- Work programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

Mike Williamson
Team Leader- Scrutiny Support
0161 234 3071
m.williamson@manchester.gov.uk

Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
13 October 2016	RGSC/16/30 Update on the Greater Manchester Transformation Fund and Better Care Fund	To note that the Joint Director of Health and Social Care would provide further information from the Urgent Care Board to members of the Committee.	A report has been circulated to Scrutiny Members on 4/10/17 providing further information around the range of performance measures and targets to assess urgent care system performance	Lorraine Butcher, Joint Director of Health and Social Care
2 February 2017	RGSC/17/13 Budget Reports 2017-2020	<p>To request that a full evaluation be carried out of the budget proposals, including consideration of how the public consultation process could be improved further in future years</p> <p>To also request that the Head of Strategic Communications, in line with the 'Our Manchester' approach explore how residents understanding of the Council could be improved and the Council made more accessible through</p>	<p>A response to this recommendation has been requested and will be reported back once received.</p> <p>A response to this recommendation has been requested and will be reported back once received.</p>	

		the use of social media, videos and new technologies		
2 March 2017	RGSC/17/19 Manchester Town Hall and Albert Square: 'Our Town Hall'	To ask that consideration be given to a 'project bank account' being used on the project.	The Committee received an update report at its June 2017 meeting, which advised that the project will continue to deliver and monitor social value with the procurement of the main build contractor and trade packages, adopting a project bank account approach to ensure equity of payments to all suppliers	Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)
2 March 2017	RGSC/17/19 Manchester Town Hall and Albert Square: 'Our Town Hall'	That Members of the Committee receive a copy of the MoU with the Manchester Cavallé-Coll Organ Foundation once it is agreed.	A response to this recommendation has been requested and will be reported back once received.	Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)
2 March 2017	RGSC/17/20 Manchester Central	To request Manchester Central share its business plan with the Committee later in the year, and to agree to respect the commercial confidentiality of that business plan if the company agrees.	A response to this recommendation has been requested and will be reported back once received.	Liz Treacy, City Solicitor
22 June 2017	RGSC/17/27 Our Town Hall – Social Value and Communications	To agree that the Committee receive a report for information on the Council's heritage register at a future meeting.	A report for information will be included in a future Overview report.	Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)

22 June 2017	RGSC/17/28 Budget – Local Government Financing	To request that the Council lobbies the Chancellor of the Exchequer on the austerity measures that are being imposed on the Council and other public sector bodies	The Executive Member for Member for Finance and Human Resources to arrange a delegation, to lobby the Prime Minister when she attends the Conservative Party Conference in Manchester during October	
22 June 2017	RGSC/17/33 Belle Vue Aces	To request a report to a future meeting of the Committee detailing what lessons had been learnt and the future courses of action to be taken to ensure similar events did not occur.	A further report has been placed on the Committees work program for consideration at its meeting in December 2017	Eddie Smith Strategic Director (Development)
22 June 2017	RGSC/17/33 Belle Vue Aces	To request that the City Solicitor provides further information to the Chair of the Committee in respect of the Council's legal position.	A response to this recommendation has been requested and will be reported back once received.	Liz Treacy City Solicitor
20 July 2017	RGSC/17/35 Councillor Call for Action – Brookdale Park	To agree that the Committee scrutinises whether the decision to demolish the portacabin at Brookdale provides the best value, at a future meeting.	This item has been placed on the Work Programme for the Committee for consideration at its October 2017 meeting	Julie McMurray Head of Corporate Estate and Facilities
20 July 2017	RGSC/17/37 Council Tax Support Scheme – Treatment of	To request that the City Treasurer, Head of Revenue and Benefits and the Executive Member for Finance	A response to this recommendation has been requested and will be reported back once received.	Mike Williamson Scrutiny Team Leader

	payments from the We Love Manchester Emergency Fund and London Emergency Trust	and Human Resources investigate whether there is a suitable mechanism that the Council could use to inform other local authorities of residents who were living in their areas that were in receipt either payment.		
20 July 2017	RGSC/17/37 Council Tax Support Scheme – Treatment of payments from the We Love Manchester Emergency Fund and London Emergency Trust	To request that the Scrutiny Team Leader adds an item to the Committee’s Work Programme on the governance and working arrangements of the ‘We love Manchester Emergency Fund’	This item has been added to the Committees Work Programme for consideration at the meeting in October 2017	Mike Williamson Scrutiny Team Leader
20 July 2017	RGSC/17/38 Section 106 Annual Monitoring report 2016/17	To request that the Head of Planning, Building Control and Licensing circulates to all Members the information on S106 contributions on a ward by ward basis and that this information includes details of when S106 agreements are made, when S106 contributions are received, and when S106 contributions required spending by	A response to this recommendation has been requested and will be reported back once received.	Julie Roscoe Head of Planning, Building Control and Licensing

		<p>To request that the Head of Planning, Building Control and Licensing provides a briefing paper to members of the Committee on the implications of the GM Mayor introducing a Strategic Infrastructure tariff and what effect this would have on the city.</p> <p>To request that the Head of Planning, Building Control and Licensing provides members with a break down on revenues from CIL from core cities in order to give a more accurate reflection with Manchester</p> <p>To request that the Head of Planning, Building Control and Licensing in consultation with the Scrutiny Team Leader arrange a training session on S106 agreements for all members of the Council.</p>	<p>A response to this recommendation has been requested and will be reported back once received.</p> <p>A response to this recommendation has been requested and will be reported back once received.</p> <p>A response to this recommendation has been requested and will be reported back once received.</p>	<p>Julie Roscoe Head of Planning, Building Control and Licensing</p> <p>Julie Roscoe Head of Planning, Building Control and Licensing</p> <p>Julie Roscoe Head of Planning, Building Control and Licensing</p>
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20 July 2017	RGSC/17/39 Update on the Capital Gateway Process	To request a further report at the meeting in December 2017	This item has been placed on the Work Programme for the Committee for consideration at its December 2017 meeting	Janice Gotts Deputy City Treasurer
20 July 2017	RGSC/17/41 Budget update	To invite the Governor of the Bank of England, Mark Karney, to a future meeting of the Committee, to discuss the future direction the Manchester Economy.	A response has been received from the Governor of the Bank of England. The Governor is not due to visit Manchester in the near future but the invite has been forwarded on to other Deputy Governor's and MPC Members for their consideration if they are due to visit Manchester or in fact would like to reach out to the Committee and meet to discuss its concerns.	Mike Williamson Scrutiny Team Leader
20 July 2017	RGSC/17/41 Budget update	To invite the Vice Chancellor of the University of Manchester, Dame Nancy Rothwell, to a future meeting of the Committee, to outline the potential impact of Brexit on the University.	Professor Rothwell has advised that she would be delighted to join a future meeting of the Committee to discuss Brexit in the context of a University. As her diary is already heavily committed, she will require as much advance notice as possible of the proposed meeting date in order to check her availability.	Mike Williamson Scrutiny Team Leader
7 September 2017	RGSC/17/44 Revenue and Benefits Annual Report	To request that Officers provide Members with information as to the reason in the reduction of Discretionary Housing Payments to claimants with new born babies;	This information will be circulated to Committee Members when available	Julie Price Head of Revenues, benefits and Shared Services

		<p>To request that Officers pursue active conversations with the Universities to promote the responsibility of students to apply for exemptions from Council Tax and to bring back, as an item of information, what progress has been made on this matter;</p> <p>To request that the Executive Member for Finance and Human Resources makes progress with establishing a small working group, (to include the Chair of Resources and Governance Scrutiny Committee and other members), to consider the impact of the CTSS upon different demographics including families with more than two children;</p> <p>To request that the Head of Revenues, Benefits and Shared Services provides a briefing note to Members on Universal Credit, covering what information the Council will and will not have access to so that Members know what</p>	<p>A response to this recommendation has been requested and will be reported back once received</p> <p>A response to this recommendation has been requested and will be reported back once received</p> <p>This information will be circulated to Committee Members when available</p>	<p>Julie Price Head of Revenues, benefits and Shared Services</p> <p>Councillor Flanagan</p> <p>Julie Price Head of Revenues, benefits and Shared Services</p>
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		<p>the limitations of the service are;</p> <p>To request that Officers circulate the report to all Members for information;</p> <p>To request that the Head of Revenues, Benefits and Shared Services circulate the new policy on Business Rate relief to all Members;</p> <p>To request that the Executive Member for Finance and Human Resources writes to the Chancellor of the Exchequer with the Councils concerns as to the impact to the working poor in relation to food poverty and deprivation across the City.</p>	<p>Completed</p> <p>This information will be circulated to Committee Members when available</p> <p>A response to this recommendation has been requested and will be reported back once received</p>	<p>Mike Williamson Scrutiny Team Leader</p> <p>Julie Price Head of Revenues, benefits and Shared Services</p> <p>Councillor Flanagan</p>
7 September 2017	RGSC/17/45 ICT Information and Data Strategy	To requests that more emphasis is given to Social Value and apprenticeships, universal access and HR plans in the next update.	Officers to note and act upon the request	Bob Brown Chief Information Officer

<p>7 September 2017</p>	<p>RGSC/17/46 Our Town Hall</p>	<p>To request that Officers investigate the possible opportunities to display portable heritage assets across the City and report back on this in the next update;</p> <p>To request that Officers look at the possibility of tours of the Town Hall for Members during the refurbishment and report back at the appropriate time</p> <p>To request that Officers confirm what plans are in place to relocate the multi faith room currently located in the basement of the Town Hall;</p> <p>To request that Officers issue appropriate communication to the public on the future of Albert Square during the refurbishment of the Town Hall</p> <p>To request that Officers provide an update on the refurbishment of the Organ within the Great Hall in the next update; and</p>	<p>Officers to note and provide a response to this recommendation.</p> <p>Officers to note and provide a response to this recommendation.</p> <p>This information will be circulated to Committee Members when available</p> <p>Officers to note and provide a response to this recommendation.</p> <p>Officers to note and act upon the request</p>	
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		<p>To request that Officers look at the proposed model for the cafe before implementing it as the outlined proposal risks overcrowding by staff due to lack of available space currently available to staff and that Officers monitor the proposed catering offer to Staff and Members to ensure that there is no detrimental impact on the public who currently use this facility.</p>	<p>Officers to note and provide a response to this recommendation.</p>	
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2a. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on 21 August 2017, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Directorate - Corporate Services

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
ICT Capital Investment Ref: 15/002	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Bob Brown CIO Information, Communication and Technology Tel: 0161 234 5998 bob.brown@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Strategic Land Acquisition Ref: 15/003	The approval of capital expenditure.	City Treasurer	August 2017 or later	Gateway 5 (procurement document)	Sean McGonigle Tel: 0161 234 4821 s.mcgonigle@manchester.gov.uk
Collyhurst Regeneration Ref: 15/005	The approval of capital expenditure.	City Treasurer	August 2017 or later	Gateway 5 (procurement document)	Sean McGonigle Tel: 0161 234 4821 s.mcgonigle@manchester.gov.uk
Depots Programme Ref: 15/007	The approval of capital expenditure.	City Treasurer	August 2017 or later	Gateway 5 (procurement document)	Julie McMurray Tel: 0161 234 6702 j.mcmurray@manchester.gov.uk
Clean and Green Ref: 15/009	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Sara Todd Deputy Chief Executive (Growth and Neighbourhoods) Tel: 0161 234 3286 s.todd@manchester.gov.uk
Social Housing Infill Site Programme Ref: 15/011	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Sean McGonigle Assistant Chief Executive (Growth) Tel: 0161 234 4821 s.mcgonigle@manchester.gov.uk
Factory Project	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Dave Carty Development Manager Tel: 0161 219 6501

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref: 15/012					d.carty@manchester.gov.uk
Parkhill Land Assembly and New Build Ref: 15/016	The approval of capital expenditure.	City Treasurer	August 2017 or later	Gateway 5 (procurement document)	Ian Runacres 0161 234 4953 i.runacres@manchester.gov.uk
CCTV Policy Ref: 15/019	To adopt a CCTV policy for the city.	The Executive	June 2017 or later	Report and recommendation	Poornima Karkera Principal Solicitor Tel: 0161 234 3719 p.karkera@manchester.gov.uk
Allocation of Central Contingencies/ Reserves Ref: 15/023	To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined.	The Executive	June 2017 or later	Report to the Executive as part of the Global Monitoring Report	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Allocations for General/Earmarked Reserves Ref: 15/024		The Executive	June 2017 or later	Report and recommendation	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	June 2017 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Leisure Services – External Ref: 2016/02/01C	The approval of capital expenditure.	City Treasurer	August 2017 or later	Gateway 5 procurement document	Lee Preston 07852957286 l.preston2@manchester.gov.uk
Capital Investment in schools Ref: 2016/02/01D	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Amanda Corcoran Interim Director of Education and Skills Tel: 0161 234 4314 a.corcoran@manchester.gov.uk
Our Manchester Strategy 2016-19 Ref: 2016/01/14	To adopt the “Our Manchester ICT Strategy 2016-19”.	The Executive	June 2017 or later	Our Manchester ICT Strategy 2016-19	Bob Brown CIO Information, Communication and Technology Tel: 0161 234 5998 bob.brown@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
<p>Construction and Property Professional Services Framework (CAPPS) for the Capital Programmes and Property Dept.</p> <p>Contract TC859</p> <p>Ref: 2016/07/21</p>	<p>To seek approval to award Framework Agreements a range of professional services in connection with construction and property related matters. This will consist of 21 individual Framework Lots, each relating to a specific professional discipline, for the use of the Capital Programmes and Property Dept. Each will operate for 2 years with an option to extend for up to a further 2 years. The anticipated commencement dates for various Lots are phased between August and October 2016.</p>	<p>Chief Executive in consultation with the City Treasurer</p>	<p>Phased in batches of Lots according to priority, between September 2016 and August 2017 or later</p>	<p>Confidential contract report with recommendations and supporting documents.</p>	<p>John Finlay 0161 219 6530 j.finlay@manchester.gov.uk</p> <p>Neil Davies 0161 234 3005 n.davies@manchester.gov.uk</p>
<p>Provision of Internet Resilience - Carrier Links</p>	<p>To seek approval to award a contract to two suppliers for the independent provision</p>	<p>City Treasure / Chief Executive</p>	<p>June 2017</p>	<p>Confidential contract report with recommendations</p>	<p>Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk</p>

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref: 2017/02/02B	of a carrier link to the Council. Both contracts will be awarded through a single procurement exercise.				Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
Provision of licences for improved SAP provision Ref: 2017/02/02A	To seek approval to award a contract to a single supplier for licence provision allowing the Council access to an improved SAP interface.	City Treasurer in consultation with the Chief Executive	June 2017	Confidential contract report with recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
Carbon Reduction Programme Ref:2017/06/30C	The Approval of Capital Spend in order to achieve a reduction in carbon emissions	City Treasurer	August 2017	Gateway 5	Julie McMurray Strategic Development 0161 219 6791 Mobile : 07950 790533 j.mcmurray@manchester.gov.uk
Estates Transformation Ref:2017/06/30D	The approval of capital spend to ensure that the operational estate is fit for purpose	City Treasurer	August 2017	Gateway 5	Julie McMurray Strategic Development 0161 219 6791 Mobile : 07950 790533 j.mcmurray@manchester.gov.uk
Framework Agreement for Senior Recruitment	The appointment of Agencies to deliver Temporary and	Deputy Chief Executive (People)	August 2017	Report & Recommendation	Mike Worsley Procurement Manager mike.worsley@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref:2017/06/30E	Permanent Senior Recruitment services				0161 234 3080
Core Infrastructure Refresh Ref: 2017/07/18/F	To seek approval to award a contract to a single supplier for the provision of a core infrastructure refresh in relation to the Council's Data Centre	City Treasurer in consultation with the Chief Executive	September 2017	Confidential contract report with recommendations	Bob Brown Chief Information Officer 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager 0161 234 1009 m.shields@manchester.gov.uk
Provision of Data Centre Facilities and Data Migration Partner Ref:2017/08/02A	To seek approval to award a contract to a single supplier for the provision of 2 Data Centre Facilities and Migration Partner	City Treasurer/ Chief Executive	October 2017	Confidential Contract Report with Recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
The supply and delivery of waste and recycling containers (Contract TC922) Ref: 2017/09/04A	To seek approval to award a framework for the provision of waste and recycling containers. This will be split into 6 lots as follows: Lot 1 Caddy Liners Lot 2 Food waste	City Treasurer	October 2017	Confidential contract report with recommendations	Stephen Polese Procurement Officer s.polese@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	containers Lot 3 Plastic wheeled bins Lot 4 Bin Liners Lot 5 Galvanised metal wheeled bins Lot 6 Split recycling bags				
Security Services (Contract TC888) Ref:2017/09/04B	To seek approval to appoint a company/s for the provision of Security Services, covering all city requirements within Manchester. The contract will be for a 3 year period with the option to extend for a further 2 years.	City Treasurer in consultation with the Chief Executive	November 2017 or later	Confidential contract report with recommendations	Steve Southern Head of Facilities Management Corporate Estates Team 0161 234 3683 s.southern@manchester .gov.uk Colin Butterworth Senior Procurement Officer 0161 234 3434 c.butterworth@manchester.gov.uk

<p>The Provision of a Debit / Credit Card Service</p> <p>Ref: 2017/10/02B</p>	<p>To seek approval to award a framework agreement to a single supplier for the provision of a Debit / Credit Card Service</p>	<p>City Treasurer and Chief Executive</p>	<p>November 2017 or later</p>	<p>Confidential contract report with recommendations</p>	<p>Julie Price Head of Revenues and Benefits, Shared Services and Customer Services 0161 953 8202 j.price2@manchester.gov.uk</p> <p>Samantha Wilson Senior Procurement Officer 0161 234 4368 samantha.wilson@manchester.gov.uk</p>
<p>Asset Management Programme</p> <p>Ref: 15/001 (2017/10/02)</p>	<p>The approval of capital expenditure for the maintenance of the council's assets</p>	<p>City Treasurer</p>	<p>October 2017 or later</p>	<p>Gateway 5 (procurement document)</p>	<p>Julie McMurray Head of Client Relationships Tel no:01612346702 j.mcmurray@manchester.gov.uk</p>
<p>Our Town Hall Decant – Trade Union Office Lease at Peter House</p> <p>Ref: 2017/09/04C</p>	<p>The approval to enter into a new lease arrangement and approval to spend.</p>	<p>City Treasurer</p>	<p>October 2017</p>	<p>Executive report, July 2016, Our Town Hall Strategic Board, September 2017</p>	<p>Richard Munns Head of Corporate Estate 0161 245 7226 r.munns@manchester.gov.uk</p>
<p>Our Town Hall Decant - Coroner's Accommodation fit out</p>	<p>To approve the expenditure in connection with the fit out costs.</p>	<p>City Treasurer</p>	<p>October 2017</p>	<p>Executive report March 2017</p>	<p>Richard Munns Head of Corporate Estate 0161 245 7226 r.munns@manchester.gov.uk</p>

Directorate – Chief Executives

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Library Strategy 2020 Ref: 2016/05/13B	Capital expenditure approval.	City Treasurer	August 2017 or later	Gateway 5 procurement document	Neil MacInnes Tel: 0161 234 1392 n.macinnes@manchester.gov.uk

Decisions that were taken before the publication of this report are marked * (none)

3. Items for Information:

BREXIT Implications Update

At this stage there is nothing further to report. The Brexit negotiations remain on-going and are not yet at a stage where there is any further clarity on what the future relationship between the U.K. and the E.U. might be. In terms of EU funding, there have been no further announcements on HM Government policy in this area.

4. Resources and Governance Scrutiny Committee - Work Programme – 12 October 2017

Thursday 12 October 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Tuesday 3 October 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Greater Manchester Combined Authority Governance	To receive a report and on the Greater Manchester Mayor's role/remit and governance arrangements for the Combined Authority and to invite the GM Mayor/Chief Exec of GMCA (or their representatives) to discuss this matter.	Councillor R Leese	Liz Treacy	Chief Exec of GMCA to attend
Governance and Working arrangements of the We Love Manchester Emergency Fund'.	To receive a report which sets out the governance and working arrangements of the We Love Manchester Emergency Fund'	Councillor S Murphy	Liz Treacy	See minutes 20 July 2017
Proposed demolition of a Portacabin at Brookdale Park.	Further to the Councillor Call for Action request considered at its meeting in July 2017, the Committee will consider a report on whether the decision to demolish a portacabin at Brookdale Park (Miles Platting and Newton Heath Ward), provides the best value for money option	Councillor Flanagan	Carol Culley Julie McMurray	See minutes 20 July 2017
ITEM FOR INFORAMTION Brexit update	To provide an update on the Council's position in light of the Brexit negotiations and any identified impact on the City and the GM region as a result.	Councillor Flanagan	Carol Culley	.

Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.
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Thursday 9 November 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS
(Report deadline Tuesday 1 November 2017)**

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Our Town Hall	Progress Report and Update	Councillor B Priest	Sara Todd	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Thursday 7 December 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Tuesday 28 November 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Update on the Capital Gateway Process	To provide a further update on how the new Capital Gateway process is operating	Councillor Flanagan	Carol Culley Janice Gotts	See minutes 20 July 2017
Corporate Property Annual Report	To receive the Corporate Property Annual report. To include information on Community Asset Transfer (CAT). To include information on the efforts being made to bring empty Heritage Buildings back into use at the request of Neighbourhoods and Environment Scrutiny Committee.	Councillor B Priest	Eddie Smith Julie McMurray	Invite Chair of Neighbourhoods and Environment Scrutiny Committee
National Speedway Stadium	To receive a report detailing what lessons had been learnt and the future courses of action to be taken to ensure similar events did not occur	Councillor Flanagan	Eddie Smith	See minutes June 2017
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Items To be Scheduled (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Corporate Core Review	To request a further report on the Corporate Core Review in the new municipal year. To include information on the Council's Communications Strategy	Councillor Flanagan	Liz Treacy	See minutes January 2016
Business Units Peer Review	To request a further report on the outcome of the review and the impact of this at an appropriate time.	Councillor Flanagan	Carol Culley / Elaine Heggie	See minutes January 2016
Energy	To request a report on the opportunity the Council is exploring to enter the energy market, which is being developed at the Greater Manchester level.	Councillor Flanagan	Carol Culley/ David Lea	See minutes of the Economy Scrutiny Committee on 14 January 2015
Staff Accommodation	To request a future update following the stock condition survey of the operational estate, to include the capacity of buildings to accommodate staff.	Councillor Priest	Julie Roscoe	
Corporate Property Annual Report	To receive the Corporate Property Annual Report	Councillor Priest	Eddie Smith	See minutes September 2016 June 2017 –TBC
Transatlantic Trade Investment Partnership	To consider the issues raised at an appropriate time	TBC	TBC	See minutes November 2016 Invitation to petition organiser

Manchester Growth Company	To consider requesting a report from Marketing Manchester. (NB Scope TBC- Consult with Economy Scrutiny Committee)	TBC	TBC	See minutes November 2016
ITEM FOR INFORMATION Governance and Working arrangements of the We Love Manchester Emergency Fund'.	To receive a report which sets out the governance and working arrangements of the We Love Manchester Emergency Fund'	Councillor S Murphy	Liz Treacy	See minutes 20 July 2017
ITEM FOR INFORMATION Council's Heritage Register	To request an item for information on the Council's Heritage Register and plans for the restoration of other heritage buildings across the City.	Councillor Flanagan	Sean McGonigle	
ITEM FOR INFORMATION: Business Rates	To request an item for information on the proposals for business rates retention at an appropriate time.	Councillor Flanagan	Carol Culley	See minutes September 2016
ITEM FOR INFORMATION: School Funding	To request an Item for Information be provided to Resources and Governance Scrutiny Committee in addition to Children and Young People Scrutiny Committee regarding the implications of the Financial Settlement on schools at an appropriate time	Councillor Flanagan	Carol Culley	See minutes 3 January 2017
ITEM FOR INFORMATION: New Homes Bonus	To request information on appeals made in respect of the New Homes Bonus at an appropriate time.	Councillor Flanagan	Carol Culley	

<p>ITEM FOR INFORMATION: Restrictions on Events and Publicity at Elections and Referendums</p>	<p>To receive an item for information regarding the generic guidance requested. To be scheduled March 2018 (TBC).</p>	<p>Councillor Leese</p>	<p>Liz Treacy</p>	<p>See minutes 3 January 2017</p>
<p>Council Tax Support Scheme sub group update</p>	<p>To provide an update report on the work of the sub group including the issues of how local government is funded which does not reflect the impact of student exemptions and other issues</p> <p>As part of the update the report is to include an update on the support to Care Leavers scheme</p>	<p>Councillor Flanagan</p>	<p>Carol Culley</p>	<p>See minutes 3 January 2017</p>